



**APRIL 4, 2016
BOARD MEETING**

1. Opening Meeting

- a. Call to Order (President Wolf)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the March 21, 2016 Regular Board Meeting Minutes and the March 21, 2016 Committee of the Whole Meeting Minutes.

3. Recognition of Students

Mrs. Susan Shuey, Mrs. Lori Shover and Mr. Adam Nobile will recognize the students listed for their accomplishments.

County Band

Gina Baldoni
Megan Baker
Phillip Barrick
Allison Beecher
Ruth Clark
Skylar Diehl
Kate Greene
Brandon Mooney
Summer Motter
Jay Ni

District Band

Gina Baldoni (4th time)
Megan Baker
Skylar Diehl (2nd time)
Madeleine Flory (2nd time)
Isabelle Macioce (5th time)
Brandon Mooney
Summer Motter

District Orchestra

Phillip Barrick (2nd time)
Isabelle Macioce (3rd time)

Region Band

Gina Baldoni (3rd time)

All-State Concert Band

Gina Baldoni (2nd time)

Cumberland County Chorus

Megan Baker
Maria Foust
Alivia Hockenberry
Emma Lark
Grace Patterson
Jessica Teter

PMEA District 7 Chorus

Maria Foust

District Jazz Vocal Ensemble

Maria Foust
Tyler Bennett (2nd time)

4. Student/Staff Recognition and Board Reports - Kate Jackson & Morganne Frampton

5. Financial Reports

a. Payments of Bills

General Fund		
Procurement Card	\$	29,469.17
Checks/ACH/Wires	\$	2,060,783.84
Capital Projects	\$	1,385,656.17
Stadium & Track Projects	\$	31,946.80
Cafeteria Fund	\$	4,365.34
Student Activities	\$	<u>13,076.99</u>
Total	\$	3,525,298.31

6. Reading of Correspondence

Mr. Richard W. Fry, Superintendent of Schools has received correspondence from Special Olympics, Pennsylvania, regarding Mrs. Stephanie Weller's Upper Elementary Life Skills Class from Oak Flat Elementary School. Mrs. Weller's class was selected as this year's best design for the 2016 Area M Games t-shirts. These t-shirts will appear on over 2,500 athlete and volunteer t-shirts during the April 14th Area M Games to be held at Messiah College. The correspondence is included with the agenda.

7. Recognition of Visitors

8. Public Comment Period

9. Structured Public Comment Period

10. Old Business

11. New Business

12. Personnel Items - Action Items

a. Resignation - Kimberly Flood

Mrs. Kimberly Flood, Elementary Learning Support Teacher at Oak Flat Elementary School, submitted her resignation, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Mrs. Flood's resignation as a Elementary Learning Support Teacher at Oak Flat Elementary School, effective the end of the 2015-2016 school year.

Personnel Items - Action Items

b. Resignation - Shirley Cramer

Mrs. Shirley Cramer, Middle School Seventh and Eighth Grade Learning Support Aide, submitted her resignation, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Mrs. Cramer's resignation as a Middle School Seventh and Eighth Grade Learning Support Aide, effective the end of the 2015-2016 school year.

c. Resignation - Ryan Kelley

Mr. Ryan Kelley submitted his resignation as Head Coach for Junior High Girls Basketball, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Kelley's resignation as Head Coach for Junior High Girls Basketball, effective immediately.

d. Resignation - John Hocker

Mr. John Hocker submitted his resignation as a Coach for Junior High Girls Basketball, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Hocker's resignation as a Coach for Junior High Girls Basketball, effective immediately.

e. Resignation - Kristin Wiley

Ms. Kristin Wiley submitted her resignation as Head Cheerleading Coach, effective immediately. Ms. Wiley has requested to assist as a volunteer cheerleading coach.

The administration recommends that the Board of School Directors approve Ms. Wiley's resignation as Head Cheerleading Coach, effective immediately and also approve Ms. Wiley's request to assist as a volunteer cheerleading coach.

f. Coaching Recommendations

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the teams listed.

Tyler Carnes Assistant Baseball Coach
Don Witter Assistant Football Coach

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches as presented.

Personnel Items - Action Items

g. 2015-2016 Lifeguard Recommendations

Colin Boyd
Madison Gutshall

The administration recommends that the Board of School Directors approve the individuals listed to serve as lifeguards for the 15-16 school year and during the summer months, pending receipt of all required paperwork.

h. Approval of Questeq's Technology Director for Big Spring School District

Per the contract that was initiated with Questeq, the District must approve Questeq's Technology Director. The administration interviewed three (3) candidates. Mr. Robert Krepps brings a wealth of technology experience and proven performance for this position.

The administration recommends the Board of School Directors approve Mr. Robert Krepps as Questeq's Technology Director for the Big Spring School District.

i. Approval of Questeq Employees for Big Spring School District

Per the contract the Big Spring School District initiated with Questeq, the District has participated in their hiring process. Mr. Kevin Roberts, Assistant Superintendent has been involved in the selection of Questeq employees. Those employees include Mr. Michael Fronk and Mr. Hunter Yingling.

The administration recommends the Board of School Directors approve the selection of the Questeq employees which include Mr. Michael Fronk and Mr. Hunter Yingling.

13. New Business - Action Items

a. Fundraiser Approval

The Newville Elementary School PTO would like to conduct the fundraiser listed for Spring, 2016.

Race to Education

The administration recommends that the Board of School Directors approve the Newville Elementary School PTO fundraiser listed for Spring, 2016, as presented.

b. Fundraiser Approval

Mr. Roger Young, Track Coach is requesting to utilize Nomad Cuisine's mobile kitchen as a fundraiser during the 2016 track season during home track meets. The mobile kitchen has been inspected and the license is attached to this agenda.

The administration recommends that the Board of School Directors approve Mr. Young's request to utilize Nomad Cuisine's mobile kitchen for a fundraiser during the 2016 track season, as presented.

New Business - Action Items

c. Approval of Career and Technical Education Supplemental Equipment Grant Application Request

Mr. Kevin Roberts, Assistant Superintendent would like to request permission to move forward with the grant application for a Career and Technical Education (CTE) Supplemental Equipment Grant through the Pennsylvania Department of Education. The grant amount could be up to \$20,000 which will be utilized to support equipment purchases for the District's PDE approved program Agriculture Production. Information is included in the agenda.

The administration recommends that the Board of School Directors approve the Career and Technical Education Supplemental Equipment Grant Application request, as presented.

d. Approval of Construction Payments - Capital Projects

The District received the following payment applications for ongoing projects. Copies of the payment requests are included with the agenda.

<u>Project</u>	<u>Contractor</u>	<u>Payment</u>	<u>Balance</u>
Oak Flat PC	Honeywell	\$28,403.00	\$0
MS/MR.DAO Roof	Professional Roof Srv, Inc.	\$30,500.00	\$16,000
Mt. Rock Pave	CenterPoint Eng., Inc.	\$1,954.71	\$20,225.29
Stadium Project	Wolf Consulting Eng.	\$2,929.50	\$29,231.25

The administration recommends the Board of School Directors approve the payments of \$28,403.00 to Honeywell, \$30,500.00 to Professional Roof Services, \$1,954.71 to Centerpoint and \$2,929.50 to Wolf Consulting Engineers, LLC from the Capital Project Fund.

e. Approve Change Order 1 for Stadium Project

After the preparation of the bid documents and after receiving bids for the project, PP&L progressed with their electric service design and informed the Design Team that the service infrastructure as shown on the bid documents could not be completed because of the length of underground secondary electrical services required. PP&L has provided an option to keep the service all underground from Schoolhouse Road. This option includes extending a new underground primary service from Schoolhouse Road to a pad mounted transformer, and then extending a new secondary service into the new Mech Room from the transformer. This new service arrangement requires additional work from Ellsworth Electric, the project Electrical Contractor.

The administration recommends the Board of School Directors approve change order 1 to Ellsworth Electric, Inc. contract for the stadium project in the amount of \$13,298.42 and an estimated amount of \$25,000 to PP&L to provide underground electrical service for the stadium. The Business Manager is authorized to sign the service orders and take all necessary steps to implement the change order.

New Business - Action Items

f. Accept Bids for MR Paving Project

The District accepted bids on the MR Paving project on Tuesday, 29 March and CenterPoint discussed in the Buildings & Property Committee this evening. After review of the bids, Centerpoint recommends that we add the leveling course in the play area/parent loop to improve drainage (\$12,000) and the underdrain by the bus loading area (\$5,550). Assuming a 1.5" overlay,

The administration recommends the Board of School Directors accept the bid from New Enterprise Stone & Lime Co., Inc. for the Mt. Rock Elementary Paving project in the amount of \$210,022 and the Business Manager is authorized to sign the contract pending final Solicitor approval and take all necessary steps to implement the contract.

g. Accept Bids for MR/MS/DAO Roof Repair Project

In December 2015 the B&P committee held a meeting on roof repair throughout the District and engaged PRSI for the design & specification of those projects. For the summer of 2016, PRSI prepared and advertised for the project under the US Communities program and bids were received on Thursday, 30 March.

The administration recommends the Board of School Directors accept the bid from Tecta America East in the amount of \$605,933 for the base bid, \$168,860 for the add alternate and an additional \$10,000 for additional drain or insulation replacement for a total not to exceed \$784,793 to be paid from the Capital Project fund; and, the Business Manager is authorized to sign the contract and take all necessary steps to implement the project.

h. Approve Honeywell Service Contract

Included on this agenda is the final payment on the Performance Contract initiated at Oak Flat. As such, the District should have a service contract to cover the newly installed systems. It includes quarterly test & inspect for the HVAC & camera system and full coverage on the EBI system software.

The administration recommends the Board of School Directors approve the Service Agreement with Honeywell Building Solutions for Flex Automation, Flex Security System and full EBI Services at a cost of \$27,902 per year; the Business Manager is authorized to sign the contract pending final Solicitor approval and take all necessary steps to implement the contract.

i. Approve Renewal of the Blackboard Connect Contract

Blackboard Connect provides automated calling services to the District; this is a critical function in keeping students, parents, employees and the community informed on incidents & events in the District.

The administration recommends the Board of School Directors approve renewal of the Blackboard Connect Services for the 2016/17 school year at a cost of \$4,370.91 and the administration authorized to sign the contract and take all necessary steps to implement the contract.

New Business - Action Items

j. Approval to Attend State Conference and Competition

Mr. Sam Barnouski and Mr. Dwain Messersmith are requesting permission for the Big Spring Technology Student Association (TSA) to attend a state conference and competition at Seven Springs Resort in Champion, Pennsylvania from April 13-15, 2016. Information is included with the agenda.

The administration recommends that the Board of School Directors approve the Big Spring Technology Student Association to attend a state conference and competition at Seven Springs Resort in Champion, Pennsylvania from April 13-15, 2016.

k. Facilities Utilization Request

Mr. Matthew Kump is requesting permission to use the high school soccer field from 1:00 p.m. - 4:00 p.m. retroactive to April 3, 2016 and moving forward on April 17, May 1, and May 15, 2016 for Big Spring U-17 Girls Soccer. Because the utilization dates are on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Mr. Kump's request to use the high school soccer field from 1:00 p.m. until 4:00 p.m. retroactive to April 3, 2016 and moving forward on April 17, May 1, and May 15, 2016 for Big Spring U-17 Girls Soccer, as presented.

14. Future Board Agenda Items

15. Board Reports

- a. District Improvement Committee - Mr. Bob Kanc
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl
- c. Vocational -Technical School - Mr. Wolf and Mr. Piper
- d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall
- e. South Central Trust - Mr. Blasco
- f. Capital Area Intermediate Unit - Mr. Wolf
- g. Tax Collection Committee - Mr. Wolf and Mr. Swanson
- h. Future Board Agenda Items
- i. Superintendent's Report - March monthly enrollment update.

16. Meeting Closing

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items
- c. Adjournment

Meeting adjourned at _____ PM, **April 4, 2016**.
Next scheduled meeting is: **April 18, 2016**.